



# Navy League of the United States Sacramento Council

Note: The *Officer's Report* is to be submitted in accordance with NLUS Sacramento Council Ops Manual, *Officer Report* subsection. The report is to be submitted to the President or designated Director 24 hours prior to the Monthly BOD meeting.

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

<b>MONTHLY OFFICER REPORT</b>	
<b>Executive Summary</b>	
<b>Calendar of Events</b> <small>(who, what, when (date, time) , where, why)</small>	•
<b>Needs &amp; Issues</b> <small>(logistic support, financial, etc.)</small>	•